

## INSTRUCTIONS FOR WRITING ABSTRACT

Nguyen Van A<sup>1^</sup>, Le Thanh B<sup>2</sup>, Tran Manh C<sup>3</sup>

<sup>1</sup>Institute of Physics, Vietnam Academy of Science and Technology

<sup>2</sup>Institute of Geography, Vietnam Academy of Science and Technology

<sup>3</sup>University of Science, Vietnam National University, Hanoi

<sup>^</sup>Email: [nva@gmail.com](mailto:nva@gmail.com)

### Abstract

*The abstract is written in English. The best way is to use this template to complete the paper to follow the proposed format. The number of abstract words should not exceed 250 words.*

*Abstract content:*

- Define the research problem and objectives.*
- Research object and method.*
- Main results and findings.*
- Conclusion and recommendations (expected).*

**Key words:** Geography, climate change, etc

# INSTRUCTIONS FOR WRITING THE FULL ARTICLE

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<sup>1</sup>Institute of Physics, Vietnam Academy of Science and Technology

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## I. GENERAL REGULATION

Depending on the content, the author decides on the appropriate titles. Articles are presented in English, using MsWord unicode font (Times New Roman), font size 12. The length of the full paper should not exceed 10 pages (including tables, drawings, graphs, footnotes, references and appendices). Each paper should not exceed 5 drawings (except special cases).

How to align (page setup) as follows: A4 paper size; top and bottom margins are 2cm, left margin is 3cm, right margin is 2cm. Single-spaced paragraphs (paragraphs); The beginning of each paragraph is 1 tab back by 1 cm, the distance above and below the paragraphs is 6 pt.

## II. REGULATIONS ON PRESENTATION OF THE PAPER

### 2.1. Paper title

Paper title in capital letters, bold, font size of 14, single line spacing (Single), upper and lower spacing is 0pt. The title of the paper consists usually between 10 and 15 words, reflecting the main content of the paper. After the title of the paper is the name of the author, the name and address of the working unit, and the email address of the main author.

### 2.2. Abstract

Written in English. Title "**Abstract**" is written in lowercase, bold, font size of 12, the abstract content is in lowercase, italic, font size of 12, aligned left and right 1.27cm.

The "**Keywords**" section consists of no more than 5 words.

### 2.3. The paper

The content of the paper needs to be presented clearly and coherently; the use of scientific terms needs to be correct; Number the main contents in order and specify the references according to the number of brackets, for example [1], [3,5].

### 2.3.1. Images, graphs and tables

Images, graphs and tables must be clear, fully captioned, numbered and clearly indicated in the content of the paper, images and graphs with captions below, tables with legends are on top as the examples below:

*Table 1. Name of the table*

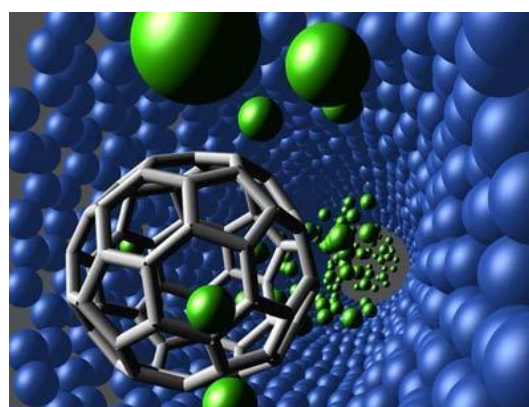
Length	Percentage (%)	Length	Percentage (%)
>0,7	1	0,1 – 0,25	30,6
0,4 – 0,7	3	0,07 – 0,1	48,1
0,28 – 0,4	11	< 0,7	6,3



*Figure 1. (In this case, the image needs to be enlarged)*



*Figure 2. (The case of multiple images)*



*Figure 3. (The case of multiple images)*

### **2.3.2. Formulas**

The formula written according to the Equation Editor should be as clear as the example below:

$$a = \frac{Fe_{KL}}{Fe_{tong}} \times 100\%$$

Where: a- degree of metallization, %; Fe<sub>KL</sub>- metallic iron; Fe<sub>tong</sub>- total iron

### **REFERENCES**

1. Pham Thi Thanh Hong and Dinh Kim Quynh Diep (2016). The Influence of Branding Management on Business Performance: An Empirical Evidence from Vietnamese Food and Beverage Industry, International Journal of Business Administration, ISSN: 1923-4007, 3(7), 36-43, doi:10.5430/ijba.v3n7p
2. Pham Thi Thu Ha (2014). Project Management Textbook, Polytechnic Publishing House Hanoi.